

# DENTON PARISH COUNCIL

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Minutes of the **Ordinary Meeting of Denton Parish Council** held in the Village Hall, Vicarage Lane, Denton on **Wednesday 9<sup>th</sup> February 2022** at the new start time of **7.45pm**.

**Present:** Cllr P Cammack (Chair), Cllr R Jones (Vice Chair), Cllr A Addison, Cllr A Belwood, Cllr S Holden, Cllr C Hilsdon, Cllr K Hewitson, Cllr P Manley and Cllr D Penn

**Also Present:** Mrs S Wong (Clerk) Unitary Cllr Stephen Clarke and three residents

Item No	
16/2022	<b>Public Session – Parishioners Points</b> Three Local residents were in attendance. Two residents enquired as to what is happening with the 40mph speed reduction proposal the PC submitted in November? Unitary Cllr S Clarke gave an update on the proposal during his report.
17/2022	<b>Record Attendance and receive apologies of absence</b> No Apologies were received as all Cllrs were in attendance.
18/2022	<b>Invite Declarations of Interest in respect of items on the agenda</b> Declarations of Interest were received from Cllr R Jones with any matters relating to Lengthsman duties.
19/2022	<b>To receive and approve for signature the minutes of the Ordinary Meeting held on the 12th January 2022</b> It was <b>RESOLVED</b> the Minutes of the Ordinary Meeting held on the 12 <sup>th</sup> January 2022 having been previously circulated, were approved as a true record of the meetings and signed by the Chair Cllr P Cammack.
20/2022	<b>Receive Reports from West Northamptonshire Councillors</b> Unitary Cllr Stephen Clarke reported he had escalated the PC's request for a 40mph speed limit reduction on the A428 to the Chair of the Road Safety Panel. The proposal will be considered by the Highways Speed Limit Review Panel for consideration. The team comprises of various officers from our Road Safety, Community Liaison and Traffic Engineering Teams, and a representative from the Police's Safer Roads Team.  The current round of the Community Funding Grant closes on the 13 <sup>th</sup> February. Cllr S Clarke has received 9 expressions of interest and 3 completed applications so far. 31 <sup>st</sup> March is the deadline for any covid grant applications.  Thousands of vulnerable households within West Northamptonshire have applied for financial support through the Household Support Fund.6441 in total so far.
21/2022	<b>Receive any updates on Police matters – Cllr A Belwood</b> The Police Liaison Team have been in touch with Cllr A Belwood and have given him a notice to put on social media to warn residents about a number of small break ins in the area. Thefts of motor bikes / push bikes from garden sheds.
22/2022	<b>Discuss any Correspondence</b> <b>a. Discuss a request to Metal detect on parish land</b> A request has been received for permission for 2 metal detector enthusiasts to metal detect on Parish Land. Councillors agreed to a one-off visit at the playing field and the green. All were in favour.

	<p><b>b. Discuss and agree whether to renew the Acre membership</b> It was <b>Resolved</b> to renew the Acre Annual Membership at a cost of £35. All were in favour.</p>
23/2022	<p><b>Receive any website updates – Cllr K Hewitson</b> Cllr K Hewitson reported traffic figures to the website had increased by 30% in general, 20% for minutes and 50% for documents. The figures are encouraging as it indicates the website is used by many.</p>
24/2022	<p><b>Village Services – Receive reports from Working Groups</b>  <b>Village Maintenance</b> – Nothing new to report.  <b>Lighting</b> – One street light has been reported as losing its glow.  <b>Grass Cutting</b> – No grass cutting currently being carried apart from on the football field.  <b>Trees</b> – Nothing new to report.  <b>Footpath and Highways Warden</b> – Nothing new to report  <b>Village Hall</b> – We are still awaiting a figure from the village hall with regards to the bin emptying costs.  <b>The Playground</b> – Cllr A Addison continues to look into options for refurbishing the play area equipment. An order has now been placed for some small parts for some play equipment at the play area.  <b>Defibrillator</b> – Replacement pads to the defibrillator will expire in February, a new set has now been ordered.  <b>Duplicated Recycling Bins along Church Way</b> – Waste Management Services at WNC are now investigating the duplicated bin situation along Church Way. The situation will be monitored for a few weeks before bins are removed by WNC.</p>
25/2022	<p><b>Community Projects</b>  <b>a. Receive any updates on the Cinema on the Green event being held in May</b> The Chair Cllr P Cammack has confirmed the Cinema on the Green event has been booked for May and another one has been confirmed for the Jubilee celebrations in June. Costs to be approved at the next PC meeting being held in March.   <b>b. Receive any updates on the planned Queens Jubilee Celebrations being held in June – including the approval of the band costs (costs previously circulated)</b> A Jubilee Working Group has now been formed and initial meetings have taken place. A draft 4-day schedule of Jubilee celebrations has been drawn up. Next week’s working party meeting will confirm the details and the time table of events. Road closures are still to be decided, 2 bands have been booked at a cost of £600 and another act may still be required. Advertising costs are not yet known. It was <b>Resolved</b> the PC would pay the band costs and cover the advertising costs.   <b>c. Receive any updates on the Asset Mapping Project</b> Cllr A Belwood has completed the Asset Mapping task of logging all assets in the Parish. NCALC has confirmed the PC will receive a grant payment of £255.80 for completing the exercise.</p>
26/2022	<p><b>Receive any update reports from Parish Councillors</b> Cllr K Hewitson gave a report on the Volunteers Driver Scheme. A minimum of 10 volunteer drivers are sought to start the scheme. The scheme will require a coordinator to liaise between the drivers and residents. The scheme will cover a number of villages including Denton, Cogenhoe, Whiston, Castle Ashby, Horton, Hackleton and Great Houghton.  The Pharma self Scheme is now up and running. It has made a noticeable difference with queuing at the dispensary.  Cllr P Manley reported the new Defibrillator pads have been ordered and he will fit them when they arrive. Cllr P Manley has received a number of requests for defibrillator training and will organise something at a later date.</p>

	Cllr A Belwood reported an increase in the amount of dog mess left at the playing field. Cllr K Hewitson will put something on the website and the Clerk will make contact with the dog warden.
<b>27/2022</b>	<b>Discuss any Planning matters and receive any reports</b> Nothing new to report.
<b>28/2022</b>	<b>Financial matters</b> <b>a. Review Financial Statement as at 09/02/22 for information as agreed to the Bank Statement Reconciliation and to Propose Payments and Sign Cheques</b> Financial reports were received for information. No Income was received in January 2022. The Clerk reported the bank balances to date as reconciled to the bank statement was as follows: <b>Current Account £8,791.78 and Premier Account £37,586.00.</b>  <b>b. Propose Payments for bank transfer and Sign any Cheques agreed by the Council</b> It was <b>RESOLVED</b> to approve payments to be made in February 2022 (Appendix A).  <b>c. Discuss and agrees the PC's legal requirement to contribute to the Clerks Pension scheme through NEST</b> Every three years the PC as an employer has a legal duty to assess and enrol eligible staff into a workplace pension scheme. The current Clerk meets the requirements to be enrolled. It was <b>Resolved</b> to enrol the Clerk into a pension through NEST. It is anticipated the PC's monthly contribution payment will be £9.96 and the Clerks contribution payment will be £16.60.  Barbara Osborne Payroll Services will administer the pension on the PC's behalf at an extra cost of £5 per month. It was <b>Resolved</b> to accept the charges.
<b>29/2022</b>	<b>Progress any matters arising from the previous minutes not covered by items on the agenda</b> There were no matters arising.
<b>30/2022</b>	<b>Date of the next meeting – Ordinary Parish Council Meeting 9<sup>th</sup> March 2022</b> <b>RESOLVED</b> to hold the next Parish Council Meeting on Wednesday 9 <sup>th</sup> March 2022. The meeting is to be held in Denton Village Hall at 7.45pm.
	<b>Close:</b> The meeting ended at 9.05pm

Signed by .....Date .....

## 28/2022 Financial Matters

**a. Review Financial Statement as at 09/02/2022 and propose payments and sign cheques**

Monies must be paid out only in pursuance of statutory powers (SP) vested in the Parish Council.

**RESOLVED** balances as presented are accepted. **RESOLVED** the following accounts be paid.

Payment Method	Amount	Inc VAT of	Payee	Details	Power
BT	226.80	37.80	R&G	Emptying of Dog Bins Jan & Mow of Playing Field	Open Spaces Act
BT	835.73	0.00	Shirley Wong	Clerks Salary & Office Expenses £835.73	LGA 1972 s 112
BT	164.21	7.82	NPOWER	Street Lighting 1.12.21 to 31.12.21	Highways Act
BT	35.00	0.00	Acre	Annual Membership renewal	LGA 1972 s 112
BT	34.12	5.68	Kompan	Spare Parts – Play Equipment	Open Spaces Act
BT	55.08	9.18	Wel Medical	Replacement pads for defib	Open Spaces Act
BT	14.00	0.00	Denton Village Hall	Room Hire 12.01.2022	Local Government Act 1972 s 133

**Total of payments £1,200.73**